

**CITY OF ATLANTA  
INVITATION TO BID  
ADVERTISEMENT**

Sealed bids for **FC-3005007858 Gate Guard Security Services** will be received by designated staff of the Department of Procurement (“DOP”), at 55 Trinity Avenue, City Hall South, Suite 1790, Atlanta, Georgia 30303, on **Wednesday, June 22, 2005**.

**ABSOLUTELY NO BID WILL BE ACCEPTED AFTER 1:59 P.M.**

**THIS PROJECT IS AN ELIGIBLE BIDDER PROJECT AS DEFINED IN §2-1443 OF THE ATLANTA CITY CODE OF ORDINANCES, AND NO BID SHALL BE ACCEPTED UNLESS THE BID IS SUBMITTED BY AN ELIGIBLE BIDDER AS APPROVED BY THE OFFICE OF CONTRACT COMPLIANCE.**

Minimum Qualifications: The Bidder and all its team members cannot be engaged in any dispute or litigation with the City of Atlanta (the “City”).

Bids will be publicly opened and read at 2:00 P.M., in Suite 1900, 1<sup>st</sup> Floor, City Hall South, 55 Trinity Avenue, S.W., Atlanta, Georgia.

Scope of Services: The City is soliciting bids from qualified bidders to provide Gate Guard services for Department of Aviation, located at Hartsfield-Jackson International Airport. Contractor to provide all labor, personnel, material, tools, supplies, equipment, uniforms, vehicles, transportation, supervision, technical and professional services; and all operations necessary to provide professional Gate Guard Services.

Bids must be submitted on the forms provided in the bid document and shall be sealed in envelopes, clearly marked and labeled with the formal contract number FC-3005007858, and must write on the outside of the sealed bid, the title of the project, full name and complete address of bidder and date and time bids are due. All bids must be hand delivered, mailed via United States Postal Service, or delivered by courier service. No facsimile(s) will be accepted.

All forms required by the **NOTICE OF REQUIRED SUBMITTALS** must be included in the bid. The bid shall contain the full name of each person, firm or corporation and the complete address. If applicable, the bid shall contain a bid bond acceptable to the City, or a certified check or cashier's check in an amount not less than five percent (5%) of the amount of bid.

Pre-bid conference and site tour will be held on **Tuesday, May 3, 2005, at 10:00 A.M.**, at the City of Atlanta, Technical Support Campus, 1255 South Loop Road, College Park, Georgia 30337. There will be representatives from the Department of Procurement, Office of Contract Compliance, Office of Risk Management and the Department of Aviation available at the conference to discuss the project and to answer any questions. Bidders are urged to attend the conference.

General instructions, plans and/or specifications for submitting bid packages for this project will be available **Monday, April 18, 2005**, Monday through Friday 8:15 A.M. - 5:00 P.M., in the DOP's Plan Room, Suite 1900, City Hall, at a cost of \$25.00.

If you have any questions regarding this project, please direct them to Mr. Leslie Page, Contracting Officer, at (404) 330-6204, or by email at [lp@atlantaga.gov](mailto:lp@atlantaga.gov), or Kimberly Boykin, Senior Administrative Assistant, at [kboykin@atlantaga.gov](mailto:kboykin@atlantaga.gov). City reserves the absolute right to reject any and all bids and waive any technicalities at any time.

**The bid document cannot be downloaded. The bid document must be purchased in the DOP's Plan Room.**

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